



# WHITEHILLS SCHOOL ASSOCIATION

Whitehills Elementary School  
621 Pebblebrook Lane • East Lansing, MI 48823  
whitehillsparents@gmail.com • www.whitehillsparents.org

## Request for WSA Financial Assistance

Note: You do not need to complete this form for your \$100 annual teacher grant.

Today's Date: \_\_\_\_\_

Teacher/Staff Member Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Requested Dollar Amount: \_\_\_\_\_

*Please note that receipts will be required for WSA records.*

Brief description of educational use of funds (can attach typed version if preferred):

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Is the money needed up front?  No  Yes If yes, by when? \_\_\_\_\_

To whom should the check be made out? \_\_\_\_\_

Teacher/Staff Member Signature: \_\_\_\_\_

Principal Signature: \_\_\_\_\_

----- *For WSA Use* -----

Request Granted:  Yes  
 Check attached  
 Check to be distributed by \_\_\_\_\_ (date)  
 No

Reason: \_\_\_\_\_

\_\_\_\_\_

WSA Board Member Signature \_\_\_\_\_ Date \_\_\_\_\_

### 2018-19 Board:

Joy Campbell, President   Jen Gorchow, Vice President   Jeff Hicks, Treasurer   Lorely Polanco, Secretary