



Whitehills School Association

Meeting Agenda

November 14, 2023 • 6:00pm
Whitehills Library

1. Call to order

- a. Introductions around the room: Crystal Eustice, Sara Haller, Paul Donahue, Alison Kiefer, Jamie Mansberger, Jessica Eyde, Molly Williams, Rochelle Hosler, Jessica Morales, Sue Ann Garvie, Jordan Tomlinson, Trisha Donahue
- b. Additions to the agenda: Budget Discussion

2. **Approval of October 2023 WSA meeting minutes:** Paul: change to minutes of last meeting: "keep is separate from WSA (Change: let's tie it to something specific, does not = Jan's Closet)." Paul moves to approve after change; Jamie Second. **(Change made)**

3. Principal and staff reports, news, questions

- a. Molly Williams – Principal
 - i. Cider & donuts was a success; third grade doing big zoo during week of 11/20
 - ii. All classrooms reading "together tree" and completing activities.
- b. Staff?

4. Officer reports

- a. Sara Haller – President: student directory went out; will edit and resend with additions; Marco's pizza night is this Wednesday (11/15) – Paul: marco's pizza app can now put in teacher's name so you don't have to call in anymore; Teacher grants paid (sara wrote checks); More from Ms. Little and Ms. Strouse to pay- Paul will take care of these once paperwork is supplied; Wharton center field trips were asked to fund- all grades get to go to Wharton Center; Will fund busses for 4th grade field trip for orchestra show; Will also pay for authors visit- 2 sessions in March for reading month.
- b. Jessica Eyde - Vice President: Popcorn Friday is 11/17; sent sign up genius for staff the lounge.
- c. Paul Donahue – Treasurer Report: ended w a balance of ~ 18k; a few transactions came through (including reimbursements); Paul will amend report for remaining transactions for next meeting; Relief fund (formerly known as Jan's closet) has changed by .02 cents.

Budget: highlighted in yellow- going to fund: went back to 2019/2020 and brought forward the amounts to this year's budget w the exception of spring music showcase- put in \$100 instead of \$200; totals out at barely in the black with

projected fundraising goals (see fundraising targets in budget). Projected revenue at ~\$22k with projected expenses slightly below that.

Paid up for multiple years for WSA website and renewing for multi-year = zero dollars for this year. Sara moves to approve; Crystal Seconds = approved for the year.

**Think about how we want to ask about direct donates moving forward.

5. **STEM Festival - December 7th, 6:00-7:30 p.m.:** coming up soon! Currently have 14 groups that have agreed to present, waiting on three more to confirm (based on target based on last year). Reached out to 12 more that haven't heard back from- we'll see on those.

Jessica: has link to student organizations to inquire about more presenters.

Sara: need help with setup and breakdown- signup genius will be sent for volunteers on this.

Molly- will need tables/chairs to set up and make sure maintenance has everything available (Molly unavailable day of).

Reach out to B&A to confirm moving rooms so we have ability to set up. Molly will reach out to confirm this change. Anything wet/with fluids will go into cafeteria.

Will send out flyers and e-blast for this event. Want to include Kona truck? YES! Sara will reach out.

6. **Movie Night - January 26, 6:00-8:00 p.m.:** Start sending communications out for this in Dec. Will have two movies (1 in gym; 1 in cafeteria); we need more volunteers for prepping and for check-in; Communicate that families need to stay with kids (always be accompanied by parent); people needed in movie rooms and deal with crowd control.

Do announcement about behavioral expectations for children and thanking for support. Concessions had leftovers, anticipate same/more sales (will use leftovers for carnival and teacher lounge).

Sending out communication with google survey to vote on two movies; will pick highest voted movies.

Paul: will seek assistance for tech support for this. Will work with Molly to get certificate school needs to use/show movies. Will address audio troubles in the gym.

Movie ideas: Elemental, Teenage mutant ninja movie, Paw Patrol, Super Mario bros; Little mermaid, Trolls (likely not yet available), Into the Spider Verse/ Across the spider verse, Beauty and the Beast; Wish (if available). *Add "other" to survey sent to parents to collect new ideas.

*Eliminate long films (cut off around a 1-ish if possible); still do family packs; add barricades around projector; Can still bring pillows/blankets/etc.

7. **Embrace the World - February 22, 6:00-7:30 pm:** will include community members, student families, MSU groups, etc., welcome to present/have a table to celebrate diversity. One MSU club reached out to participate; will send more info soon and send inquiries for participants in the coming future.
8. **Spring Carnival - (Rochelle Hosler and Lauren Simmons) Meetings:** Jan 25, Feb 21, Mar 14; all 8:00 pm
 - a. Starting to make phone calls to vendors; Hour long meeting over zoom to discuss what volunteers need to do for carnival (will also send signup genius), but this is specific for overseeing an activity.
 - b. Sara: can contact WH parents Gmail to get added to list for zoom meeting information for these meetings. (email blast for sign up for general volunteering, but not for zoom meetings).
9. **Other business, questions, announcements, etc.**
 - a. Jessica: Glencairn discussing their Stem Night: they had a bake sale provided by parents and raised about \$100; send out sign up genius for adding this to our Stem Night. Red cedar had international night: great success! Will ask contact about MSU orgs.

10. Adjournment: thanks everyone!