



# Whitehills School Association

## Meeting Minutes

**May 9, 2023 • 6:00pm  
In the Library**

1. Call to order at 6:01 p.m.
  - a. In attendance: Sara Haller, Sara Cunningham, Crystal Miller, Jessica Eyde, Paul Donahue, Trisha Donahue, Mr. Johnson
  - b. Additions to the agenda- none
2. Approval of April 2023 WSA meeting minutes- Motion by Paul and second by Jessica, Minutes approved.
3. Principal and staff reports, news, questions
  - a. Shane Johnson- Principal-**
    - i. 2<sup>nd</sup> graders went to Impressions 5 today.
    - ii. 5<sup>th</sup> graders went to MMS this week and Mrs. Martin visited our 5<sup>th</sup> grade classes. There is also a MMS open house and a week long get to know Middle School being offered this Summer.
    - iii. 3<sup>rd</sup> and 5<sup>th</sup> grade are done with MSTEP now and 4<sup>th</sup> grade is finishing this week.
    - iv. On May 19<sup>th</sup>, the HS Seniors will come back to their elementary school and parade through halls lined with students.
    - v. Today was Kindergarten round-up. All teaching staff was involved. Did assessments and Mr. Johnson did a brief talk and then guided tours given to new families by staff. Had a very good turn out. Each new student received a bag and sign with their name on it.
    - vi. 5<sup>th</sup> graders are going to Greenfield Village.
    - vii. 5<sup>th</sup> grade breakfast occurring this year, organized by 5<sup>th</sup> grade teachers with parent help.
    - viii. Will have Field Day this year. Likely the last day of school. Will need parent volunteers. Will have DJ (paid for by WSA).
4. **Officer reports**
  - a. Sara Haller - President-
    - i. Spring Carnival- profit at about \$3,956.
    - ii. Mileage Club- going well. Using scan cards this year. Can't visually track how total mileage and also issue if card lost or damaged. But Mrs. Ward is sending regular updates to teachers of students' total mileage and can replace cards as needed. Volunteer response has been good.
    - iii. Marco's pizza night – Next week. Haven't been receiving checks from new management. Sara H. will follow up.
    - iv. Spring Book Fair- financial report not yet done. \$5,810 total sales, good for a BOGO sale. Part of the Pack students received books purchased by WSA. Discussion of options for next year scheduling. Have received some feedback that teachers may prefer one rather than 2 fairs, and not during the school day. Suggestion of holding fair during conference week. Next year's book fair chair will be Lauren McKenzie.
    - v. Teacher Appreciation- occurring now. Monday: bagels and coffee, Tues: soup bar, Wed: beverage cart, Thurs: Taco bar, and Friday: kids bring cards, etc. & gift from WSA.

- vi. Science Fair- Next Thursday at 6 pm. This Friday is the deadline to register to take part. Kyle Enger reports a handful of families have registered so far. Sara H could use help setting up tables before.
- vii. Field Day. DJ cost was \$395.
- viii. Kindergarten Round-up: passed out flyers as to Playground Playdates:
  - 1. K-2: 7/11 and 8/7
  - 2. 3-5:7/18 and 8/14
 Not sure if District is doing popsicle playdates in August or not.
- ix. Thank you gifts for Custodial staff- have 3 regular people who do a fantastic job and the events WSA has organized have created extra work for them. Approved a gift card as a thank you gift for them (\$25-50 each).
- x. Part of the Pack- WSA also paid cost for yearbooks for Part of the Pack students, at a cost of \$252.

b. Jessica Eyde - Vice President- no update.

c. Paul Donaue- Treasurer

- i. Gave written report
- ii. Shows carnival profit of \$3,200. Will compare figures with Sara H.
- iii. Will do reimbursements for Sara C and Jessica (and others) now that has checkbook.
- iv. Has received several teacher grants (\$100 grants)
- v. With Deposits to make, anticipated balance will be \$19,479.34
- vi. Also received a request for an additional grant from Mrs. Strouse for \$577.17 for chair pockets for her 2<sup>nd</sup> grade classroom. Request discussed and approved.

5. **DSC Update-** given by Jessica.

6. 5k update- given by Crystal- have insurance, route determined, and all materials set. Have started fundraising. City's application materials have changed and now due 3 months in advance and appears to be a \$500 non-refundable application fee. Also new logo developed for race. Idea of reviewing list of sponsors and updating it over course of year and sharing with other WSA fundraising efforts.

7. **5<sup>th</sup> grade T-shirts/ balloon arch-** Joy Campbell and Mrs. Ward have tshirt order handled. Sara H and Trisha are going to construct the balloon arch.

8. **Board Positions for next year-** Uncontested slate of Sara H, Pres, Jessica Eyde, VP, Paul, Treasurer, and Crystal as Secretary. Jessica will also be DSC rep.

9. Adjournment at 7:05 pm