

WSA DRAFT Budget 2023-2024 School Year

Expense	2022/2023 Year Budget	2022/2023 Year Actuals	2023-24 Year Budget	Notes
- Operating Expenses -				
Renewal of "Good Standing Certificate" as Michigan non-profit	\$20	\$20.00	\$20	
Tax Filing (annual)		\$40.00	\$40	
Website Domain Renewal (every 9 yrs)		\$108.00	\$0	
Website Hosting (Squarespace) Renewal (check on cadance)		\$216.00	\$0	
Google drive storage	\$20	\$0.00	\$20	
Square Fees (credit card & transaction fees)		\$388.41	\$500	
Child care for WSA meetings (\$20/month)		\$100.00	\$160	
Miscellaneous as-yet-unknown expenses (Square Readers - one time expense)	\$1,000	\$171.72	\$500	
Sign Up Genius subscription	\$100	\$0.00	\$100	
Miscellaneous printing expenses (kindergarten round-up, event promotion)	\$100	\$0.00		
Print welcome packets for all students		\$0.00	\$0	Coni generously printed them this year
Office supplies (postage, tape, markers, bins, etc.)	\$75	\$0.00	\$25	
- Student Relief -				
Part of the Pack initiative (support for students in need, includes Spirit Wear shirt, book fair books, Carnival wristband, yearbook)	\$1,000	\$444.83	\$1,000	
- Faculty / Staff Support -				
Teacher classroom grants (\$100 to each teacher, including specials and librarian, also reading and speech interventionists and school social worker) (25)	\$2,500	\$1,185.99	\$2,500	
Teacher requests in addition to \$100 teacher grants (request forms to be turned in to WSA)	\$1,000	\$445.20	\$1,000	
Teacher appreciation week (supplies, treats)		\$302.37	\$500	Some volunteers didn't submit receipts (donated meals), so actual cost was higher
Conference Week Lunches for Teachers		\$700.06	\$700	
Custodial Staff Gift Cards		\$180.72	\$0	I recommend we figure this into expenses associated with events vs. separate line item
Retirement gifts and memory brick for any retiring teacher(s)		\$0.00	\$0	
- Student Event Support -				
Popcorn Friday supplies		\$264.92	\$300	
Mileage Club support (toe tokens, water bottles)	\$250	\$731.49	\$400	Will not need to purchase as many T-shirts next year, but may need to pay for scanner membership?
Field Day DJ	\$350	\$395.00	\$450	He's given us a break the last couple of years
Author visit during "March is Reading Month"	\$700	\$700.00	\$800	
Bus for fifth grade field trip to Henry Ford / Greenfield Village		\$1,500.00	\$1,500	
Fifth grade shirts (for signatures last week of school)	\$500	\$250.83	\$500	Coni generously created them last year and it was very labor intensive
Fall Treat for Students (Cider & donuts)		\$561.31	\$600	
Lansing Symphony Orchestra (fourth grade)		\$0.00		
Big Zoo Field Trip (est. \$10 contribution per child; 50 third graders)		\$0.00	\$500	
Wharton Center (tickets for every class; \$7 per child)		\$0.00	\$500	The cost per student has decreased due to support by MSUFCU for the program
All-school assembly speakers (e.g., Native American Heritage Month, swim/water safety, anti-bullying, music)		\$0.00		
Bucket Filler prizes	\$200	\$0.00		
- Family / School Community Events -				

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Whitehills 5K expenses* (e.g., city permit, raffle permit, timing company, insurance, shirts, medals, photographer, food)	\$4,000	\$2,301.07	\$3,000	* denotes revenue generating event
Carnival* (\$500 bounce houses, \$300 prizes, \$200 decorations, \$600 photo booth, \$150 food, \$15 raffle permit)		\$3,130.80	\$2,500	
Movie Night* (Pizza, Snacks, Popcorn, Drinks)		\$1,116.95	\$1,500	
Palooza support* (DJ, supplies, decorations, prepay Blue Owl coffee)		\$0.00	\$0	
Popsicle Playdate (300 popsicles)		\$0.00	\$0	
Volunteer Appreciation Breakfast (food, juice, coffee)		\$0.00	\$100	
Embrace the World support (supplies, photographer)		\$0.00		
STEM Festival support (supplies)		\$0.00		
Winter Book Fair (supplies, theme decorations, incentive prize)		\$0.00	\$0	
Spring Book Fair (supplies, theme decorations, incentive prize)		\$0.00	\$0	
Spring Music Showcase (music rights, decorations, refreshments)		\$0.00		
Science Fair support (supplies, participant incentives)	\$150	\$0.00		
Ice Cream Social at Welcome Back Night (ice cream, other treats, ice, napkins)		\$0.00	\$0	
- One Time Requests & Legacy Events -				
Shirts for staff (principal request)		\$0.00	\$0	
Spirit shirts for every student		\$0.00	\$0	
Science Club support (supplies)		\$0.00	\$0	
Lunch room seasonal decorations (e.g., window clings, die cuts)		\$0.00	\$0	
Library magazine subscriptions (Zoobooks, American Girl, Sports Illustrated)		\$0.00	\$0	
Summer reading program (prizes)		\$0.00	\$0	
Teacher lunchroom seasonal decorations (e.g., flowers every couple of months)		\$0.00	\$0	
Book Room (continue to build collection)		\$0.00	\$0	
Total Projected Expenses		\$15,255.67	\$19,715	
Total Projected Revenue / Shortfall			\$2,735	