



Whitehills School Association

Meeting Minutes
October 10, 2023 • 6:00pm
Whitehills Library

1. Call to order

- a. Introductions around the room
 - i. Stephanie Hearit, Allie , Lauren Bolthouse, Molly Williams
 - ii. Board in attendance: Sara Haller, Paul Donahue, Jessica Eyde, Crystal Eustice
- b. Additions to the agenda: no additions

2. Approval of September 2023 WSA meeting minutes: Jessica motioned to approve; Paul second. Approved.

3. Principal and staff reports, news, questions

- a. Molly Williams – Popcorn Friday a success; Thankful for lunch today! The book fair is going well so far, preview went well. Parent volunteer to open book fair right after school in the future? High school band visited; social media post pending.
- b. Staff – First grade going to Meridian Historical Village at end of October (focused on learning about history).

4. Officer reports

- a. Sara Haller - President
 - i. Walk to School Day – went very well; 7+ stops, counts a bit low and suggested to move times a bit later to meet and walk. Eliminating one spot/location on same street with another spot/location to group kids together.
 - ii. Book Fair – first day estimated at about 3k sold. In the future, do a voucher for Part of the Pack families/kids. Molly: Is it possible to do at end of school day on 10/11 or 10/12? Sara will inquire about this. Lauren: can we support teacher wish lists? Will work on this for spring book fair.
 - iii. Fall Fun Treat – Sara: was there enough donuts and cider last year? Yes. Good on volunteers for this! Thanks Jessica!
 - iv. Student Directory – Sara will get this out in the next 2 weeks.
 - v. Marco’s Pizza Night/checks – Next one is 10/19; still have not received checks back from Marco’s yet. Will contact them again.
 - vi. Wharton Center field trips – Request for WSA to support these trips.
 - vii. Mileage Club – MSU is supporting the easy scan again this year and have already provided information. Confirming we only need to do the spring and not a fall event. Allison Keifer will be managing toe tokens.

- b. Jessica Eyde - Vice President
 - i. Popcorn Fridays (will swap fall fun treat for Oct.; back to popcorn in Nov.). Plenty of volunteers and well received.
 - ii. Stock the Teacher Lounge – will be working on this soon!
 - iii. Conference Day Lunches – today (10/10) went well; next two lunches are set to move forward.
- c. Paul Donahue - Treasurer
 - i. Treasurer Report – provided by Paul; as of June we have balance of ~18k with some pending deposits.
 - ii. Budget – created by category of things WSA does/support. *See Draft Budget.*
 - Discussion of targets for each event (5k = 8k; Carnival = 7k).
 - Do we want to add a second movie night to raise more funds?
 - Spirit wear did very well; moving forward with this.
 - AmazonSmile is no long operating.
 - Brick sale we no longer do; do we want to reinstate and create a target and use funds for grounds updates?
 - Direct donations target is \$600; last year we hit \$342
 - Kona Ice target \$350
 - Molly is open to idea's/speakers for monthly speaker assemblies!
 - Bucket filler "prizes" will be positive experiences (e.g., time with Frodo), not budgeting prizes.
 - Volunteer Appreciation Breakfast (moved to day before last day of school), will continue this at the school.

Projected Expenses: ~19,715; Projected Revenue: ~2,735

**Paul is welcome to ideas, suggestions, etc. Next meeting the budget will be put forth for approval.

5. Chair Updates

- a. STEM Fest - Jennifer Bricarell helping organize math tables, Sara will be reaching out to potential participants in the next couple weeks.
- b. Science Fair – Jessica will chair (look into 'First Books' for science fair participation gift (a book) for each student).
- c. Embrace the World - still need a chair; Jessica will inquire how International Night at other school is implemented.
- d. Teacher Appreciation Week - Robyn Hughey and Lauren Bolthouse will help.
- e. Mileage Club - Allyson Kiefer
- f. Spring Carnival co-chair - Lauren Bolthouse is helping Rochelle: no updates.

6. Other business, questions, announcements, etc.

- a. Jessica- can we solicit direct donations for general funds from parents?
 - i. Paul – let's tie it to something specific = Jan's Closet. Will keep this fund separate from WSA general account. Can support either or both.

7. Adjournment