



Whitehills School Association

Meeting Minutes

May 10, 2022 • 6:00pm

Join Zoom Meeting

<https://bit.ly/WSAZoom>

Meeting ID: 934 9364 3386

Meeting Password: 2020

1. Call to order
 - a. Introductions around the virtual room
Participants: Paul Donahue, Jessica Eyde, Sara Haller, Katie Hennessey, Sara Cunningham, Mia Gougeon-Adarkwa, Principal Johnson
 - b. Additions to the agenda
No additions.
2. Approval of April 2022 WSA meeting minutes
A motion was made and seconded and the minutes were unanimously approved.
3. Officer reports
 - a. Paul Donahue - President
 - i. Marco's Pizza Night - Next Time: May 19, 2022
 - ii. 10 orders in April!
 - b. Jessica Eyde - Vice President
No update.
 - c. Sara Haller - Treasurer
Book fair
Cost for teacher lunches, popcorn, teacher grant, mileage club, and art grant.
Have not received receipts for teacher appreciation week. Additional costs include end of year celebrations.
4. Principal and staff reports, news, questions
 - a. Shane Johnson - Principal
 - i. Kindergarten round-up: Principal Johnson was not able to attend due to illness. Sent video message to incoming kindergarten families. Worked to incorporate staff providing parents with tours and an opportunity to ask questions.
 - ii. Fifth grade t-shirts
 - iii. Teacher appreciation week was beyond expectation.

- iv. 3.5 weeks left of school. Looking forward to fall moving beyond COVID.
5. District School Council (DSC / DPC) Update - Sara C
 - a. New officer training - May 12 - 6:30p-8:30p
 - b. Sex Advisory committee is looking for volunteers for the coming year. Dori did not attend the meeting, so no update from her.
 6. Spring Book Fair Results - Trisha
 - a. \$6980 in sales; \$4200 in scholastic dollars.
 - b. Utilized \$200 (approximate) from Part of Pack.
 7. Budget for remainder of school year events - Paul / Sara H
 - a. T-shirts
 - b. DJ - \$350 (contract signed)
 - c. Balloon arch for last day - Mia is covering costs.
 - d. Popsicle Day (not planned yet) - Friday before Memorial Day.
 8. Recent and upcoming events for Spring 2022
 - a. Monthly treat for students - popcorn Friday has replaced this.
 - b. Staff lunches on 1/2 days - add beverages.
 - c. Teacher grants (no volunteers needed) - Sara H
 - d. Snacks for teacher lounge
 - e. Mileage Club - Mary L / Paul
 - i. Sign up genius is going relatively well.
 - ii. Positive experience for students.
 - f. Teacher Appreciation Week - Sara C / Angie S: Went beyond expectations.
 - i. Received donations for food.
 - ii. Notes from students
 - iii. Decorated doors.
 - iv. Plants for teachers.
 - g. Field Day / Last Day
 - i. WSA sponsoring DJ - Trisha / Paul
 1. Field Day for last day of school - still in planning process.
 2. K-2 and 3-5 groups.
 - ii. WSA sponsoring 5th grade T-shirts (ordered!) - Trisha / Paul
 - iii. Balloon Arch for tunnel - Mia / Trisha
 1. Tunnel for last day: 5th grade teachers - do the same as last year, all students line up along Door 14 and Main Entrance and cheer on 5th graders. 5th grade parents waiting at the end to take pictures and talk to teachers.
 2. Standardized Testing: Breakfast and photobooth, and balloon arch, and pizza/lunch one day, and Kona Ice as extra bonus.
 - h. Box Tops Coordinator - need a leader!
 9. Jan's Closet to move to Green Elementary - Paul / Mia

- a. Financial discussion & vote
 - i. Balance: Approximately \$10k.
 - ii. Intention of Jan's Closet was to expand to all local elementaries. Talked to Rochelle Hassler who has kids at Whitehills. She may be taking it over at Whitehills, but Mia needs to discuss details.
 - iii. In 2018, WSA had matched \$1000. Mia intends to leave \$1000 in the account for restarting Jan's Closet.
 - iv. Mia does not want the district person to take over because she wanted to be able to respond quickly to needs.
 - v. Mia is moving remainder of account to Green Elementary.
 - vi. **MOTION:** Remainder of Jan's Closet, minus \$1000 to remain at Whitehills, to be sent to the appropriate contact at Green Elementary School Association to set up Jan's Closet. Motion seconded.

10. WSA Board Nominations & Election for next school year - Paul

- a. Nominations
 - i. Sara Cunningham would be open to serving as Secretary for one year
 - ii. Sara Haller would be open to serving as President
 - iii. Paul Donahue would be open to serving as Treasurer
 - iv. Jessica Eyde would be open to continue serving as Vice-President
 - v. Communication: Send broad communication seeking volunteers and actively reach out to individuals who have expressed an interest in leading individual projects. Katie Hennessey has uploaded document in google drive with charts indicating people who volunteered for leadership of projects.
- b. Vote
- c. Transition Plans

11. Looking toward next Fall 2022 - Paul

- a. Playground Play Dates - Summer 2022
- b. Spirit wear - Fall 2022
- c. Spirit wear design contest - Fall 2022
- d. Fall *palooza - Fall 2022 (typically Octoberish)
- e. Movie Night(s) - Fall 2022 & Spring 2023
- f. Carnival - Spring 2023
- g. Whitehills 5K - Fall 2023 (need to start winter 2022)

12. Other business, questions, announcements, etc.

13. Adjournment