



# Whitehills School Association

## Meeting Minutes

**March 8, 2022 • 6:00pm**

**Join Zoom Meeting**

**<https://bit.ly/WSAZoom>**

**Meeting ID: 934 9364 3386**

**Meeting Password: 2020**

1. Call to order
  - a. Introductions around the virtual room
    - i. In Attendance: Paul Donahue, Sara Haller, Jessica Eyde, Shane Johnson, Mia Adarkwa, Katie, Trisha Donahue
  - b. Additions to the agenda
    - i. Add Jan's Closet
2. Approval of February 2022 WSA meeting minutes
  - a. After a motion and second, the minutes were unanimously approved.
3. Spring Book Fair - Trisha D
  - a. April 22-29 In-Person
  - b. Delivery between April 15-21 (will get a more firm date closer to book fair)
  - c. Not a BOGO book fair
  - d. Requested more special value books under \$5
  - e. Extra \$200 of scholastic money
    - i. Principal Letter Home to promote book fair
    - ii. Easy Scan On
    - iii. Promote Scholastic Dollars
    - iv. Shop with Scholastic Dollars
4. Principal and staff reports, news, questions
  - a. Shane Johnson - Principal
    - i. Jan's Closet treat was well-received. The kids were excited. First grader said it was his best day in school.
    - ii. Lunch for parent-teacher conferences was well-received.
    - iii. Most teachers are doing parent-teacher conferences are via zoom; next year hope to move in-person.
    - iv. Mileage club coming back - kids are excited for it to come back.
    - v. Popcorn Friday may be coming back.
    - vi. Mask mandate: revisit universal masking until a few weeks after spring break when the policy will be reviewed.

1. Will the district survey families about mask preference?  
Principal Johnson is not sure.
  2. Will optional testing for COVID continue? No word on an end date.
  3. Will school still send out letters identifying positive cases? Yes, policy is still in place.
- vii. With the book fair, we need to find a way to ensure that every kid can get a book. Shane will reach out to principal groups and Michigan educators to determine if there is a way to make sure it is a positive experience for all kids.
- viii. If COVID numbers remain low after the masking mandate is lifted, could we have in-person fundraiser event, like a movie night in the gym. Possibly in late May.
1. This is district-wide decision.
  2. The last time we did movie night, we would need to utilize gym and cafeteria.
  3. For licensing, Christian helped WSA obtain certificate for licensing, which eased the process. It takes about a month to put things together and need fair amount of volunteers. Concessions are where WSA makes money (candy, popcorn, pizza, etc.). School helps provide projectors and sound.

## 5. Officer reports

- a. Paul Donahue - President
  - i. Marco's Pizza Night - Next Time: March 17, 2022
  - ii. 18 orders in February!
- b. Jessica Eyde - Vice President
  - i. Start up popcorn Fridays. This time hoping to have it on the Thursday before spring break.
  - ii. We have bags, popcorn machine; need to buy oil and popcorn.
  - iii. Staff lunches: Marco's Pizza, Jimmy Johns.
  - iv. Good response to sign up genius - stock the staff lounge.
- c. Sara Haller - Treasurer
  - i. Box Top Check, Square Deposit, Amazon smiles donations.
  - ii. Jan Closet's donations.
  - iii. Check has been sent for art grant.
  - iv. A few teacher grant reimbursement requests.
  - v. We will target our next request for donations on Facebook to see if that gets more interest for donations.

## 6. Teacher Reimbursement Requests - Sara H / Paul

- a. \$100/staff member allocated for reimbursement for out-of-pocket expenses.
- b. There is some room in budget for reimbursement requests over \$100.
- c. Currently have reimbursement request for \$122
  - i. Board approved reimbursement of full \$122 amount.

## 7. WSA Priorities for Spring 2022 - Katie Hennessey

Katie Hennessey gave an update on the priorities project. Leaders have been identified and are working with getting projects off the ground. Katie will check in on team leaders in the next week or two.

- a. Monthly treat for students
    - i. March: Shane will check on the advisability of good luck tattoos on March 17.
    - ii. We will do another donation request and pay to have it prioritized on facebook. After donation request, we will assess what is feasible for April.
    - iii. May: popsicles; Shane has a large cooler.
  - b. Yearbook: Coni has taken care of this.
  - c. Staff lunches on 1/2 days
  - d. Teacher grants (no volunteers needed)
  - e. Snacks for teacher lounge
  - f. Mileage Club
  - g. Box Tops Coordinator - need a leader
8. Looking toward next Fall 2022 - Katie Hennessey
- a. Carnival
  - b. (Outdoor) Movie Night
  - c. Whitehills 5K
  - d. Spirit wear design contest
9. Other business, questions, announcements, etc.
- a. Jan's Closet Update
    - i. Purpose of Jan's Closet was to benefit her children's peers.
    - ii. Put a request for youngest to be transferred to another elementary, but will not know whether this request will be approved until the end of the school year.
    - iii. Will leave \$1000 in Jan's Closet for WSA.
    - iv. Rachelle Hassler will oversee Jan's Closet for that time after.
    - v. Most donations are from outside parties who do not have kids at school.
    - vi. Mia will check to ensure that Greene School Association is a 503(c)(3)
    - vii. Mia will get letters from major donors to ensure that the money was intended to follow Mia and her mission regardless of the specific school.

## 10. Adjournment