



# Whitehills School Association

## Meeting Agenda

**September 9, 2020 • 6:00pm**

**Join Zoom Meeting**

<https://bit.ly/WSAZoom>

**Meeting ID: 934 9364 3386**

**Meeting Password: 2020**

1. Call to order
  - a. Introductions
    - i. In attendance- Paula Donahue, Joy Campbell, Shane Johnson, Megan Chumbley, Trisha Donahue, Sara Cunningham, Minke Mudrey, Gina Mudrey
  - b. Additions to the agenda
    - i. No additions at this time
2. Approval of August 2020 WSA meeting minutes
  - a. Moved for approval by Gina Mudrey and Joy Campbell
3. Principal and staff reports, news, questions
  - a. Shane Johnson - Principal
    - i. Curriculum night- fairly well attended- pretty fluid.
    - ii. District has added Zoom for an online platform so that teachers can choose a mode of instruction that meets the needs of their students. No updates on devices- all are on order, still waiting. All will still receive a device from the district
    - iii. WSA pavers- Decorative walkways in a circle in the parking lot. They would like to line this crosswalk with the pavers. The district will get the work for this moving- contacts have been made. Shane will work with Joy to get pavers from her garage to add to the ones that they have stored. Joy and Shane will coordinate this.
    - iv. WSA room- Shane will work with Paul to identify a time we can move/store materials. Currently no outside people are allowed in. Entry to buildings is only for staff at this time. Paul and Shane will coordinate the movement of materials when the time comes
  - b. Construction updates
    - i. Building update- close to completion. Window washers completed work today. Basketball hoops installed in the gym- 4 total- two small and two main court ones. Currently installing soap dispensers and other small items

- c. Teacher needs- Needs/Questions?
  - i. Will they receive funds they have been allocated by WSA this year?  
See agenda items below

#### 4. Officer reports

- a. Paul Donahue - President
  - i. Working on getting items in place. Thank you to Joy for support with this transition process
- b. Gina Mudrey - Vice President
  - i. Fundraising- Kona Ice- Truck will attend events and charge normal prices, WSA receives a portion of these sales. We would like to set this up when it is safe to do these things? Shane shared that there are no concessions at any sporting event and we should consider getting approval from the district to do this.
- c. Mike Mudrey - Treasurer
  - i. Current balance of accounts, outstanding/upcoming bills
    - 1. Balance updates: Jans Closet -\$2116. 21, Overall account balance- ?
      - a. Pending income is from the first Marco's event- Mike will attempt to gather this monthly
      - b. Continued work to get members on the accounts at this time
    - 2. Reimbursement from Wharton Center and bus to Henry Ford
      - a. Shane will email Ms. Beasley and other teachers for an update on these items
- d. Megan Chumbley - Secretary
  - i. No updates at this time

#### 5. Recent events

- a. WSA mail- Shane will drop the mail off to Paul at the end of this meeting
- b. Technology Pickup
  - i. Went reasonably well. Community members are reporting satisfaction with items that were sent home.
- c. Welcome packets for kindergarteners
  - i. Families enjoyed the bags and Paul did receive a few questions around the purpose and the work of this group.
- d. Care packages for faculty & staff
  - i. Teachers appreciated these bags and felt some value and appreciation. MSU community member made the masks

#### 6. District Parent Council (DPC) Report - Sara Cunningham

- a. Online training for board members- Technical logon issues. Suggestion for online meeting to brainstorm fundraising meeting. There are two sessions scheduled 9/17 at 4.

- b. Training session was recorded and Sara will share the link to the recording so others can watch.
  - c. First DCP meeting is this upcoming Friday 9/1/20
7. Budget / Fundraising Committee Report - Mike Mudrey
- a. Amazon Smile - need tutorial
    - i. Use this and promote via eblast and facebook
  - b. Box Tops - need tutorial
    - i. Use this and promote via eblast and facebook
  - c. Drive-in movie night @ Celebration
  - d. Fall virtual book fair?- Should we coordinate this? Trisha shared that she earned money through the school- is our book fair ongoing?
    - i. Group agreed to promote an online book fair in a few weeks- before Halloween
    - ii. Sara will contact scholastic to see if the process remains the same as it was in the spring
    - iii. Sara and Trisha will work to coordinate this together
    - iv. Joy will work to support publicity of this event
8. Safe Routes to School Report - Trisha Donahue
- a. Next meeting on 9/16. No other updates at this time
9. Meeting day / time
- a. Hold on the family survey at this time as to not overwhelm families and get better participation thus accurate data needed to increase participation
10. Upcoming Events / Volunteer Needs
- a. Parent (virtual) meet & greet for kindergarten parents - Paul Donahue
    - i. Pause on this from last meeting as families were overwhelmed
    - ii. Group will work to plan this now in a few weeks- possibly next month
  - b. Car parade- Pause at this time. Teachers need a bit of time- standing agenda item at this time
    - i. Could something be done around Halloween? Parade? Virtual parade?
  - c. Teachers may need a bit of boost/love support at this time- small simple things- what can we do?
    - i. Videos? Cards? Small tokens? Virtual gift cards? Shane could mail items?
    - ii. Gina Mudrey will create a teacher's favorite things survey
11. Other business, questions, announcements, etc.
- a. School directory- Joy will work with Paul to work on this together. They will communicate with Coni to send these forms out
12. Adjournment- 6:57 pm