



Whitehills School Association

Meeting Minutes

March 3, 2020 • 6:00pm

1. President Jen Gorchow called the meeting order at 6:05 p.m. and began with introductions. There were no additions to the agenda.
2. Approval of January 14, 2020 WSA meeting minutes and February 11, 2020 WSA meeting minutes
 - a. Motion to approve January minutes- Jeff. January 14, 2020 minutes were approved.
 - b. Hold vote on February minutes and carry over to April for vote.
3. Principal and staff reports, news, questions
 - a. Shane discussed a recent visit to the new building- quite impressive-lots of natural light and open space.
 - b. Timeline for moving is in place and moving crates will be here soon.
 - c. Jen reminded all to have the teachers let parents know if they need help.
4. Officer reports
 - a. Current balance of accounts, outstanding/upcoming bills- Current balance \$14,852.03
 - i. Sign up genius renewal and embrace the world is the big charge for the month
 - ii. Deposit of Marcos checks and box top check
 - iii. Amazon smile deposit was \$48.00
 - b. Any officer news
 - i. 5th grade field trip—request for funds to go toward admission fee
 1. We did pay for a portion of the bus. Teachers have asked for \$5 per student to cover a portion of admission for the students. There are 55 children in the 5th grade- total of \$275. We have currently spent \$800 on the bus.
 2. Jeff motioned to approve the additional funds for the field trip. Jen seconds. Motion was approved.
5. District Parent Council report
 - a. No report at this time
6. Whitehills Movie Night
 - a. Audio/visual needs; are we all set?

- i. Airblown screen does work. We have two screens on hold as back up if needed
 - ii. Screen in the cafeteria does work and is able to be pulled down- this was tested.
 - iii. Jen will advertise in Whitehills Facebook page
 - iv. Smith sound system on back up
 - v. Frozen 2 and Toy Story 4 will be on DVD/Bluray as backup
- b. Logistics (set up, doors, tickets, concessions)
- i. Set up to begin at 4:30
 - ii. Jeff and Joy will work the on-site ticket sale table
 - iii. Unopened areas will be blocked off and not open to the public
 - iv. Jen will ask if Marco's will leave hot bags and donate napkins and plates.
 - v. WSA pizza cost is \$7 a pizza
 - vi. Trisha will buy more candy- Meijer
 - vii. Water, plates, and gatorade are better deal at Costco. Soda is a better deal at meijer. Trisha will coordinate
 - viii. Shane will get cones and they can be set up so there is an aisle in the middle of both movie rooms
 - ix. Chairs will be placed around the perimeter of the room- these are adult seats only.
 - x. WSA will move tables out of the way
 - xi. Shane will ask for the floor to be cleaned earlier in the day (for the cafeteria)
 - xii. WSA members will bring coolers for drinks
- c. Update on pre-sales
- i. Presales are just over 30 families
 - ii. Send two more eblasts this week
 - iii. For the day of- Jen will have the cash box with squares in it and ready

7. Adjournment- Meeting adjourned at 7:00 p.m.

In attendance:

Jen Gorchow
 Jeff Hicks
 Shane Johnson
 Megan Chumbley
 Paul Donahue
 Trisha Donahue
 Gina Mudrey
 Mike Mudrey