



Whitehills School Association

Meeting Minutes

January 14, 2020 • 6:00pm

1. Call to order
 - a. Introductions
 - b. Additions to the agenda
2. Approval of December 10, 2019 WSA meeting minutes
 - a. Minutes were approved
3. Principal and staff reports, news, questions
 - a. A few concerns around the pick up line- Shane will create a video as a reminder
 - b. Request for possible funding for an assembly around Native American dancers that may be available. WSA shared that there is some funding. Shane will look further into this around cost and what this would include. He will email Jen this information.
4. Officer reports
 - a. Current balance of accounts, outstanding/upcoming bills
 - i. \$14390.74 balance currently
 - ii. \$7674.90 Book Fair- roughly 200 more than the previous year
 - iii. Jen will share the Jan's closet spending
 - iv. Popcorn Friday has been paid out for the rest of the school year at this time
 - b. Any officer news
 - i. Moving the March meeting
 1. Questions around this due to the half-day situation. Meeting was moved to March 3, 2020.
 - ii. Yearbook coordinator needed
 1. Do we know any parents who would be willing to do this?
 - iii. Big Zoo lesson bill
 1. \$570 check written for Big Zoo lesson- Jen has a breakdown of this. WSA also covered the entire cost for 4 students.
 - iv. Book fair proceeds- See above notes under officer reports
 - v. Meeting times and dates for WSA
 1. Is this a conflict with the Tuesday staff meetings? Does this affect the attendance of teachers or other staff who may want to attend this?

2. How can we increase participation?
 3. Can we send a survey monkey out and see what would work for teachers?
 4. Can we do an engagement campaign?
 - a. Jen will send a letter home to all families with a plan for the rest of the year?
 - b. Team will send a survey out for families as well (survey monkey)
5. District Parent Council report- Jen will attach notes
- a. Sarah unable to attend
 - b. Jen shared notes
 - c. When schools need things they are encouraged to reach out to other schools to borrow things.
 - d. Construction is going well and appears to be on target
 - e. There is an emotional support dog at Donley
 - i. Whitehills is open to this
6. Planning for Movie...palooza Friday, March 6, 2020.
- a. What movies? (district has paid for licensing)
 - i. License is on file in the office
 - ii. Paul will work on the tech piece of this
 - iii. Team will work to advertise the date now. We will share details at a later date.
 - iv. Reach out to Georgios and Marcos for pizza donations- Jen will do this
 - v. Jen will email the teachers of the older classes and ask them to reach out to the children to see what movie they are interested in.
 - vi. Jen will work to create a sign up genius.
 - vii. Amy Sayers will reach out to NCG for donated huge bags of popcorn and then we can have people stationed to bag the popcorn. This could be done in advance and pre-bagged. Jen will reach out to her.
 - viii. We would have to charge a nominal fee to put on the event versus "charge" for the movie.
 1. Movie suggestions:
 - a. Frozen 2
 - b. Toy Story 4
 - c. Lion King
 - b. Pricing
 - i. \$5 ticket that includes water and a popcorn. They have a \$20 family pack.
 - ii. \$1 per slice of pizza
 - iii. Additional snacks to sell
 - iv. Presale of tickets
 - c. Donation requests

- i. Meijer and Sams will donate gift cards to purchase food. Grand Traverse pie donated muffins- can we think of contacting Georgio's to donate pizza? Can we reach out to others to donate popcorn?
 - ii. Groovy donates would donate day old donuts but you have to disclose that they are day old donuts- Shane may be able to also have other deals there.

- 7. Other upcoming events and volunteer opportunities
 - a. Embrace the World- Thursday, Feb 20 at 6:30
 - i. Joy Campbell is heading this and it is going well
 - ii. 3rd grade will be performing at this event
 - iii. Joy will do promotions for that
 - b. Science Fair
 - i. We are waiting for confirmation from Connie on the March 19 date.
 - i. Shane viewed the calendar and the date was open
 - ii. Kyle will help set up but this event does not need to many volunteers
 - c. Spring book fair
 - i. Updates to come at upcoming meetings
 - d. Mileage Club
 - i. Donley did do this last year and just had a smaller distance
 - ii. Shane suggested a rectangle around the playground
 - iii. Electronic tracker- will we use this?
 - iv. Jen will ask Mary Lytle to coordinate this- we will then move on from there in planning

- 8. Other business, questions, announcements, etc.
 - a. Carnival- we want to continue with this
 - i. Teachers have asked to do it a bit earlier this year with the move coming
 - ii. Possibly move this to the beginning of May- carryover to next meeting to finalize date
 - b. How is Rocket Wear doing? Jen will follow up

- 9. Adjournment
 - a. Meeting adjourned at 7:10pm

In attendance:

Jen Gorchow
 Megan Chumbley
 Jeff Hicks
 Trisha Donahue
 Paul Donahue
 Shane Johnson