

**Whitehills School Association Meeting Minutes**  
March 12, 2019 • 6:00pm



1. Call to order with welcome and introductions, circulate sign-in sheet
2. Approval of agenda, approval of previous month's minutes
  - a. Agenda approved; minutes approved.
3. Principal report and opportunity for questions
  - a. Shane not present for updates; below items tabled until next meeting with Shane in attendance.
    - i. "Grab & Go" breakfast was well-received by parent community. Thanks to the district and school!
    - ii. How did Kindergarten Information Night go?
    - iii. Further brainstorming for possible end-of-year event like a BBQ as a "goodbye" to the school.
      1. Possible dates? Weekend or weekday? Timeframe?
        - a. Several WSA and school events to work around at end of school year, so it would be good to nail down a date.
      2. What WSA involvement is envisioned? Funding? Planning? Volunteers?
4. Teachers' report(s) and opportunity for questions
  - a. No teachers present for updates
  - b. Lots of fun Reading Month activities.
  - c. How was author visit from Jonathan Rand?
5. District Parent Council report and opportunity for questions
  - a. Last month there was a question about whether snow day care has been discussed in the B&A contract negotiation with the City. Joy emailed Kath Edsall to ask and received this response:
    - i. "As you already know, the city runs our B&A program. The contract we have with them is basically a rental agreement to use our facilities. We can share with them parental concerns regarding programming, but we don't have any say in what they provide. The concerns you mentioned [college age staff not being available on short notice] are the ones the city has shared with us in regards to late start days and I am sure they would be the same for snow days. However, I would still suggest that parents, particularly ones that utilize B&A, share their concerns with the city."
  - b. Also last month, it was discovered that the minutes from DPC meetings were not being updated. Joy followed up with Angela Michael and the page has been updated.
  - c. The next DPC meeting is this Friday. Any questions to pass on to Angela?
    - i. No questions

6. Officers' reports, announcements, and opportunity for questions
  - a. President Joy Campbell
    - i. A new slate of officers will be elected in the May WSA meeting. Think about joining as a board member – there will be open positions.
      1. Vice President and Secretary will both be open
    - ii. A parent contacted us asking if we are interested in a fundraiser with Chuck E. Cheese, where we would receive 20% of the profits. Perhaps something to look into for a grade-specific or field trip fundraiser for next year? Marble does a number of grade-specific fundraisers each year.
      1. Lorely offered Georgio's Pizza as a fundraiser opportunity for next year – school connection and local business rather than national chain. Joy will follow up with Chuck E. Cheese contact to thank her for the idea.
    - iii. Another fundraising brainstorm: regular (monthly?) board game nights where children could be dropped off for a couple of hours. Could be limited by first-come, first-served signup. Charge \$20/kid and maybe \$10 for each additional child from the same family?
      1. People liked this idea, will be saved as future idea.
    - iv. Christian's Greenhouse fundraiser will be put on hold due to the school's new construction
      1. Amy Zaagman will work with Jen on using WSA funds for minor landscaping.
  - b. Vice President Jen Gorchow
    - i. No updates
  - c. Treasurer Jeff Hicks
    - i. Current balance of accounts, outstanding/upcoming bills
      1. Main Account Balance: \$23,209.22
      2. Jan's Closet: \$4371.85
      3. Joy will email teachers to reassure them if they haven't spent their teacher's funds that we will hold that for them and disburse funds once we transition to Donley.
  - d. Secretary Lorely Polanco
7. Updates on bond, construction, and transition to Donley building
  - a. No updates due to Shane's absence.
    - i. Any updates from members of building committee?
    - ii. Any new questions to bring to building committee?
      1. Have the "sensory walkways" been discussed?
8. Recent WSA event recap
  - a. Embrace the World — February 21, 6:30-8:00pm
    - i. Over 300 people came – our largest turnout ever.
    - ii. Participants visited 16 hosted tables and 3 activity stations, and enjoyed three musical numbers from the third grade choir and two Irish step dances.
    - iii. Thank you to the volunteers!

- b. Science Club — Wednesday, February 27 and Friday, March 1
    - i. Topic was Science Fair brainstorming and project troubleshooting
9. Upcoming WSA events and volunteer opportunities
- a. Teacher Appreciation Lunches – Tuesday, March 12 and Thursday, March 14
    - i. Sign Up Genius is posted.
  - b. Science Fair — Thursday, March 21
    - i. All students K-5 are welcome to participate. Students can work alone or with a partner.
    - ii. Deadline to sign up students for a project was March 11; form is available on Science Club and WSA websites – Kyle can accept slightly late entries.
    - iii. Sign Up Genius is posted – seeking a few adult volunteers
  - c. Science Club — Wednesday, March 27 (all grades combined this month)
    - i. Sign Up Genius is posted – seeking adult volunteers
    - ii. Topic is Science Fair debrief and celebration
  - d. Mileage Club — April 8 through May 24
    - i. Registration deadline was March 4. 217 Whitehills students have signed up – almost 70% of our students!
    - ii. Mary Lytle is coordinating this year, but is still seeking a co-coordinator who could cover any days she needs to miss.
    - iii. Sign Up Genius is posted, and many people have volunteered already but there are lots of spots still open.
  - e. “Dino-Mite” Scholastic Book Fair — Monday-Friday, April 29-May 3
    - i. Chair Erica Dziedzic is making plans and is in regular contact with the Scholastic representative.
    - ii. All for Books money this spring will be designated to Jan’s Closet to purchase books for summer reading (goal = 11 books per child served, one book for each week of summer break).
      - 1. April Science Club will tie in to the book fair, with a paleontology theme. Attendees will be asked to donate a small amount (suggested: \$5) if they are able, which will go toward Jan’s Closet for books. Jan’s Closet will cover the difference needed to complete the book purchase, so all identified children will receive a bundle. The bundles will be displayed at the Fair for people to donate toward bundles or particular books.
      - 2. Potential fundraising target is \$900.
    - iii. Sign Up Genius is posted – fewer hours and shorter slots in response to parent feedback
  - f. Spring Music Showcases – Thursday, May 2
    - i. Katie changed the format to a fourth grade show at 6:30pm and a fifth grade show at 7:30pm. Each show will be 15-20 minutes. WSA will provide refreshments.
    - ii. Sign Up Genius is included in Book Fair sign-up
  - g. Fourth and Fifth Grade Track Meet – May 22 and 23
    - i. Marie will let us know if she wants WSA to coordinate volunteers as we have in the past but they’ll try to a district-wide meet.

- h. Carnival
  - i. Still trying to select date.

10. Any other business?

11. Upcoming events (**bold = need volunteers!**)

- Tues. 3/12 - HALF DAY (dismissal 12:10pm)
- Tues. 3/12 - **Teacher Appreciation Lunch**
- Tues. 3/12 - WSA meeting, 6:00pm
- Wed. 3/13 – Menchie’s Art Day (K & 1st grade), 12:00-9:00pm
- Thurs. 3/14 - Reading Month: Read a T-Shirt Day (wear a shirt with words)
- Thurs. 3/14 - HALF DAY (dismissal 12:10pm)
- Thurs. 3/14 - **Teacher Appreciation Lunch**
- Fri. 3/15 - Celebrate St. Patrick’s Day (wear green) & Quinn School of Irish Dance Performance
- Fri. 3/15 - Popcorn Friday
- Tues. 3/19 - HALF DAY (dismissal 12:10pm)
- Wed. 3/20 - LATE START (10:45am start)
- Wed. 3/20 – Menchie’s Art Day (2nd & 3rd grade), 12:00-9:00pm
- Thurs. 3/21 - Reading Month: Team up with Reading Day (wear your favorite team gear)
- Thurs. 3/21 - Marco's Pizza Night
- Thurs. 3/21 - **Science Fair**, 6:00-7:30pm
- Wed. 3/27 - **Science Club** - ALL GRADES
- Wed. 3/27 – Menchie’s Art Day (4th & 5th grade), 12:00-9:00pm
- Thurs. 3/28 - Reading Month: Super Reader Day
- Fri. 3/29 - NO SCHOOL (first day of spring break)

12. Adjournment

**In attendance:**

Joy Campbell	Jen Gorchow
Paul Donahue	Jeff Hicks
Trisha Donahue	Lorely Polanco
Erica Dziedzic	