

Whitehills School Association Meeting Minutes

August 8, 2017 • 6:00pm



1. Call to order with welcome and introductions, circulate sign-in sheet, and introduce everyone present
2. Approval of agenda, approval of previous month's minutes
 - a. Agenda - So moved; seconded, and approved.
 - b. May Minutes - So moved; seconded, and approved.
3. Principal's report
 - a. Welcome Mr. Shane Johnson!
 - b. I started Monday and have spent quite a bit of time with teachers already, which shows a lot of dedication since teachers aren't required to be in yet.
 - c. I taught at Marble for a number of years and am familiar with the neighborhood because we lived there for a couple years so we have ties there.
 - d. Class lists – administrative retreat is Thursday and Friday so that will determine those lists – it will be similar to last year's timeline.
4. Teachers' report(s) and activities
 - a. Mrs. Clyma
 - i. There is a new glass top to the teacher's lounge, so thank you.
 - ii. The refrigerator is very full all of the time; is there a rule on maybe bringing in an additional, smaller fridge especially for when there are teacher appreciation lunches?
 1. Maybe there would be a family that was getting rid of an extra fridge.
 2. Mr. Johnson will check on if there is wattage for another one.
 - b. Update on class sections from May WSA meeting: according to our understanding of board meeting minutes over the summer, there will be two sections each of 5th, 3rd, 2nd, and 1st grades, three sections each of 4th grade and kindergarten, and no DK at Whitehills (moved to Donley).
 - i. Question brought up of what the rationale was in creating three incoming Kindergarten classrooms when the new building will be built with only two classrooms in mind.
 1. We had 328 kids last year, so where will they go?
5. Officers' reports
 - a. President Joy Campbell
 - i. New initiative called "Part of the Pack": Students in need will receive a Spirit Wear shirt, Picture Day package, book fair books (winter and spring), field trip fees, and a Carnival wristband.
 1. The WSA will work with the school and parents to make sure these students are not left out of special events and such.

- ii. Slide on playground was vandalized in July. We have a call in to the district facilities manager to see when it will be replaced. Perhaps we can purchase "Smile! You're on Camera" type signs?
 - 1. Everyone was okay with the purchase of signs.
 - 2. We don't know of any results from the footage that was taken.
 - iii. Grounds Cleanup
 - 1. The plan is on Thursday there would be prep for mulching and then Saturday we would spread mulch.
 - 2. Please bring wheelbarrows for mulching Saturday. Also bring your own gloves and yard tools.
 - 3. Amy Zaagman asked if the money made off the Christian's Greenhouse gift card sales (\$315) could be used for new flowers for the grounds – this was approved.
 - b. Vice President Jen Gorchow
 - i. The fifth graders wrote us a "Thank You" for the t-shirts that the WSA purchased for the last day of school.
 - c. Treasurer Jeff Hicks
 - i. Current balance of accounts, outstanding/upcoming bills - \$22,095
 - 1. Budget is being worked on.
 - ii. Budget will be brought to group for approval at September meeting.
 - d. Secretary Elizabeth Ivkovich
 - i. Pawpalooza – I would like to have help with a donations committee
- 6. School Board representative report – Hillary Henderson
 - a. This summer we have been busy hiring. There is a new Curriculum Developer, new High School Principal, and many other positions.
 - b. There is only one, part time interventionist at Whitehills this year – representative was asked about this.
 - i. When Whitehills opened it had a part-time interventionist; Glencarin and Donley also had part-time interventionists. Testing was done and Glencarin tested high and Whitehills tested low so their part-time interventionist was moved to Whitehills for full time. Since that time, Glencarin's testing has gone down dramatically and is teetering on being a Title 1 school and Whitehills testing has drastically improved so the full-time interventionist is going to the Glencarin.
 - ii. Going forward we will have to pay attention to the stats to make sure that we can address needs if there continues to be one. If you have concerns in this situation, you would need to bring your concerns to administration; Title 1 is very complicated so there are a lot of rules and regulations with the use of the funding from this.
 - iii. ELEF has a lot of money and teachers may want to start researching how they could possibly use this as a resource.
 - iv. Mrs. Clyma – Is the board still reviewing numbers to possibly add another DK class?
 - 1. Probably not partially due to the fact that the age requirements have also moved back. There is a classroom at Donley.

7. Fundraising preview

- a. Major planned fundraisers 2017-18 year: Whitehills 5K, PawPalooza, Carnival
 - i. Book Fair funds come in Scholastic dollars, not cash revenue.
 - ii. We will not be doing a Fun Run this year and we will see if we can get enough proceeds from just the three major fundraising events.
- b. Smaller planned fundraisers 2017-18 year: Spirit Wear, Box Tops, Marco's Pizza Nights, Amazon Smile, Christian's Greenhouse, Brick Sale
- c. Fundraising goals for 2017-18, especially in light of bond passage, will be further discussed in September meeting with input from principal and school improvement team. Line items being added to budget for approval this year include:
 - i. "Part of the Pack" initiative, \$500 for fifth grade shirts, funding for author visit during "March is Reading Month," funding for all-school assemblies (topics TBD), possible funding for child care during WSA meetings (thoughts?), Book Room (\$500), Teacher's Lounge contribution, outdoor equipment like balls, jump ropes, etc. Possibly equipment bins or carts for said items (this could become the Palooza "goal").
 - i. Mrs. Clyma - Bringing in staff from the zoo with animals? This could possibly be something that is put on the "grant" from a given teacher.
 - ii. Mrs. Clyma – Fans for the rooms because of the heat? This might be something the board would pay for as it is a facilities issue.
 1. Board rep Hillary Henderson will check on whether this is a facilities purchase.

8. Upcoming WSA events and volunteer opportunities

- a. Planning ahead
 - ii. A full-year overview is available on the WSA website and will be included in the welcome packet sent home the first week of school.
 - iii. All confirmed events are already in Google calendar linked on website.
 - iv. Larger events will have Facebook events to encourage sharing.
- b. Third Annual Whitehills 5K, Saturday, August 26
 - i. Open to all ages and abilities; run/walk or trail run
 - ii. Lots of volunteers still needed! Sign-up is on the race website.
 - iii. Posters and registration forms are also available online to download and post (workplace, local hangouts, gyms), or take hard copies home tonight!
- c. Popsicle Playdate, date TBA
 - i. Last year the district-wide playdate was the Wednesday before school started; still waiting on date for this year. 6:00-6:30pm for DK and kindergarten, 6:30-7:00pm all ages welcome.
 - ii. WSA will provide ~200 popsicles.
- d. First Day of School, Tuesday, September 5

- i. Outdoor Logistics (8:15-8:45am)
 - 1. Volunteers needed – we will have line-up door signs and maps.
- ii. Parent Welcome Breakfast (8:45-9:45am)
 - 1. Sign Up Genius is posted for set-up help and food/tableware donations.
- e. Picture Day, Friday, September 8
 - i. Sign Up Genius is posted on website.
- f. Curriculum Night & Ice Cream Social, Thursday, September 14 (we will check with MacDonald Middle School to make sure this date isn't already taken with another event)
 - i. Parents and other family members can go into the school and meet teachers and see the classrooms.
 - 1. Treats will be distributed starting at 7:00pm.
 - 2. WSA and ELPL will have tables, possibly other groups
 - 3. Sign Up Genius is posted on website for ice cream distribution and Spirit Wear sales help.
 - a. See Spirit Wear design samples
 - i. Kirsten is looking for ideas of what everyone at tonight's meeting likes best; the different options are being sent around for everyone's input.
 - ii. The possibility of having some generic "EL" items offered through Johnny Mac's online that could also maybe give some of the proceeds to the WSA in addition to the "Whitehills Wolves Wear".
 - iii. The WSA will provide t-shirts for the new Principal and staff members (including the new speech teacher.)

9. Adjournment

In attendance:

Joy Campbell
 Elizabeth Ivkovich
 Trisha Donahue
 Kirsten Borgstrom
 Hillary Henderson

Jen Gorchow
 Shane Johnson
 Paul Donahue
 Amy Zaagman

Jeff Hicks
 Lynne Clyma
 Hilary Owen
 Rebecca Blake