

Whitehills School Association Meeting Minutes
May 9, 2017 • 7:00pm
Final meeting of 2016-17 school year



1. Call to order, approval of agenda, approval of previous month's minutes, circulate sign-in sheet
 - a. April Minutes Approved.
 - b. May Agenda Approved.

2. Final meeting for the year!
 - a. Thank yous
 - i. Thank you to all the parents and teachers who have come to the meetings so faithfully and been involved in so many activities this year.
 - b. Thoughts on new time for next year's meeting
 - i. Everyone seems to be flexible and no one brought up any objections.
 - ii. New time for WSA meetings going forward will be 6:00pm, still on the second Tuesday of each month unless otherwise noted.

3. Principal's report
 - a. Potential of collapsing sections
 - i. There isn't a lot of information as of right now; the Board of Education voted provisionally to collapse the current first and third grades from three classes into just two classes for next year's second and fourth grades.
 - ii. Write to the Board! It is helpful make parent voices heard.
 1. There are a lot of concerns about the class sizes and what they will end up being, and parent voices are helpful.
 - b. Thank you for purchasing roses for the teachers for Teacher Appreciation Week; students delivered the flowers to the teachers. Thank you also for the frozen yogurt cake.
 - c. Recess when there is too much mud or snow is limited to woodchip and blacktop areas only.
 - d. Girls on the Run
 - i. The girls had their trial 5K last week and the team has been a wonderful experience so far.
 - ii. May 21st will be the 5K – everyone is encouraged to come and cheer on the girls.
 - e. There is a plan for professional development centering on cultural awareness in the fall, Ruth Riddle will be assisting us in the fall.
 - i. Program helps with gaining a deeper understanding of how to address the needs of students from different cultural backgrounds.

- f. Summer School
 - i. Will be offered with two sessions, two weeks in July and two weeks in August.
 - ii. Summer school will address students with literacy issues, funding provided by the grant we were awarded.
 - 1. Limited to ten students for each grade, grades K-2, free of charge from 9-11am each day.
 - g. ACES ("All Children Exercise Simultaneously")
 - i. Is happening tomorrow at MSU stadium with second and fifth graders; other students will be participating on the school grounds at same time.
 - h. Field Day is on the last day of school again, organized by Mrs. Volovsek
 - i. The positive behavior system will have new posters next year; there will be photographs featuring our students to encourage positive behavior.
 - j. June 15th – Aquatic Center Field Trip
 - i. Students can order a box lunch if parents choose to do so.
 - k. DK-2nd grade will go to Patriarche Park on June 15th
 - l. Kindergarten Round Up Tuesday, May 23
 - i. 3-4 volunteers to assist with traffic flow, snacks, etc.
 - ii. First group is at 4:30pm, second group at 5:30pm.
4. Teachers' report(s) and activities
- a. Thank you for the flowers and cake!
 - b. Wharton Center Update
 - i. There will probably not be a bill for this year (covered by private donor) but can we have support for next year's Wharton visit.
 - 1. We will sign up for our date next week.
 - 2. Group approved keeping Wharton Center in proposed budget for next year, to be voted on in the fall.
 - c. Walking School Bus
 - i. We have gotten a new grant for next year and will be posting a position for about 20 hours a week for a coordinator who will be more available to go from building to building.
 - ii. We need more ideas for where the "path" of the walking school bus should be located.
 - 1. There are areas in the neighborhood that do not have sidewalks, so we need to be aware of that.
 - 2. It might be nice to meet at the church on Towar so more kids can be involved.
 - 3. May 24th is the district-wide kickoff, and the walking school bus will continue once a week through the end of the school year.
 - d. Carnival
 - i. Thank you so much! Carnival was wonderful this year.

- ii. Has anyone ever considered doing Carnival in the fall?
 - 1. We may have a better turnout and more high school and college-age volunteers
 - e. Field Day will be the same set-up and timing as last year, per Mrs. Volovsek. The Sign Up Genius is posted.
 - f. Fifth grade breakfast and shirts
 - 1. Mr. Montgomery has requested WSA support; should we support the cost of t-shirts for the “graduating” 5th grade students?
 - a. Approved.
 - b. Add \$500 to proposed budget for next year as well.
 - ii. Lynsey Clayton said she can help Jen Gorchow help put it together
 - 1. Last week of school on a Monday or Tuesday
5. Officers’ reports
 - a. President Joy Campbell
 - i. Letter from district about field trip transportation funds
 - 1. Due to the vague response and continued uncertainty, we will not budget for contributions to the field trip transportation bill.
 - ii. Marco’s Design-Your-Own-Box Nights – Mrs. Ruttman is doing this in class for DK-3rd grades. Fourth and fifth graders can participate by bringing home a box to decorate. WSA receives 15% of profits for three nights next week (May 16-18)! This is a great added incentive!
 - 1. Mrs. Ruttman is taking a class to allow children to decorate their boxes – can we have a motion to approve giving her 50% of the proceeds from this month to go back to the art room?
 - a. Approved.
 - iii. Spirit Wear for next year – plan is for interested current fourth graders to enter design contest and the winning design will be printed in their fifth-grade year.
 - 1. Have the students submit designs and then vote before school ends.
 - a. Kirsten Borgstrom will check with Retro Duck to see what needs to be done in terms of at specifications, etc.
 - b. Vice President Jen Gorchow
 - i. For Field Day we should do something different for the water station
 - 1. We will have classes do bins with personal water bottles and will provide water bottles for students that don’t bring them.

- c. Treasurer Jeff Hicks
 - i. We have over \$20,000 in the bank.
 - d. Secretary Elizabeth Ivkovich
 - i. Glass quote from Henderson for the tabletop glass for the teacher lunchroom.
 - 1. It will cost more with installation, can we still approve the cost?
 - a. Approved.
6. School Board representative report
- a. No board member present.
7. District Parent Council report – Angela Michael provided these updates:
- a. Safe Routes to School group has possible funding to supply safety equipment to elementary schools for group walking safety.
 - i. Walk to School Day 2017 will be Wednesday, October 4.
 - b. MESP will be hosting an informational event before the end of the school year.
 - c. Is anyone available to go to the DPC meeting this Friday, May 12 at noon? Angela Michael is not able to make this month's meeting.
 - i. No one said that they are able to go.
8. MacDonald Middle School Parent Council report – Debbie Walton provided these updates:
- a. Final parent council meeting for the year is May 23 at 6:00pm in the MMS Media Center (which is upstairs). All incoming 6th grade parents are invited to attend!
 - b. The activity night for incoming sixth grade students will be held on June 2 from 6:30-8:00pm. Tentative price is \$3 per student plus \$1 each for pizza and a drink (so \$5 for everything).
9. Officers for 2017-18
- a. Nominations for board positions
 - a. Lynsey Clayton nominated the current board members for a second one-year terms as follows:
 - i. Joy Campbell, President
 - ii. Jen Gorchow, Vice President
 - iii. Jeff Hicks, Treasurer
 - iv. Elizabeth Ivkovich, Secretary
 - b. Vote on nominations
 - i. Full slate motioned, seconded and approved as listed.
10. Current/recent WSA projects
- a. Happy Camper BOGO Book Fair – April 17-21

- ii. Highest-earning Spring book fair to date!
- iii. Final numbers: \$4,920 in sales (over \$1,200 more than last spring, and remember it was a BOGO fair so about half the merchandise was free!) with \$502 in Scholastic Dollars coming back to us.
 - 1. By comparison, the Winter Fair had \$6,565 in sales and was not a BOGO fair, and we had \$3,610 in Scholastic Dollars.
- iv. Brainstorm: could there be a “Winter Music Showcase” with half of the grades during the December book fair, and then the rest of the grades doing a Spring Music Showcase again during the April book fair?
 - 1. Enthusiastic response to this idea!
 - 2. Principal Wells will bring up this conversation with Mrs. Pike to let her know how much parents appreciated the showcase.
- b. Spring Music Showcase, April 20 – fantastic turnout!
 - i. Keep snacks and decorations for budget next year
- c. Spring Carnival – May 5
 - i. Ticket sales: \$4,951
 - ii. Share of Elephant ears: \$80; share of Kona ice: \$166
 - iii. Spirit Wear: \$172
 - iv. Total expenses: \$927.73 so far (incl. \$495 for bounce houses), not including helium balloons.
 - v. Thanks to Lynsey Clayton and all the volunteers and donors for a fabulous night! Lynsey would like to thank Jen Gorchow for heading up prizes, Elizabeth Ivkovich, Allie Talaski, and Lynne Clyma for coordinating the concessions area, and Amy Sayers for sending so many volunteers from the high school.
 - vi. Any leftover items from Hoop the Food will be offered at Field Day.

11. Volunteer needs not mentioned elsewhere

- a. Mileage Club monitors - Sign Up Genius is posted.
 - i. Program dates are April 10 to May 26, 2:15-3:00pm each day.
 - ii. There will be a couple of double punch days the last week to encourage a strong end to Mileage Club.
- b. Front display case artists needed for June - Sign Up Genius is posted.
- c. Field Day – coming up on last day of school, Sign Up Genius is posted.

12. Fundraising

- a. Christian's Greenhouse
 - i. Thanks to Amy Zaagman for coordinating
 - ii. Forms were due last week, and gift certificates will be mailed this week.

- iii. Maybe next year we could have the forms go out earlier so there is more time to buy certificates.
- b. Front walk bricks
 - i. Thanks to Angie Smith for coordinating
 - ii. Order forms available now through June 9
- c. Future fundraising
 - i. Major fundraisers 2016-17 year: Whitehills 5K, Fun Run, PawPalooza, Carnival (Book Fair funds come in Scholastic dollars, not cash revenue)
 - ii. Smaller fundraisers 2016-17 year: Spirit Wear, Marco's Nights, Christian's Greenhouse, Brick Sale
 - iii. Further discussion at a later date in a casual setting for the timing of next year's events and what events we will do.

13. Upcoming events (**bold = need volunteers!**)

- **Mon. 4/10 - Mileage Club began (now through May 26)**
- Tues. 5/9 - WSA meeting, 7:00pm
- Fri. 5/12 - Popcorn Friday! (moved due to Carnival)
- Tues.-Thurs. 5/16-18, Marco's Nights
- Fri. 5/19 - Science Club, 3:35-5:30
- **Tues. 5/23 - Kindergarten Round Up, 4:30pm for last names A-L, 5:30pm for last names M-Z**
- Mon. 5/29 - Memorial Day, no school
- Fri. 6/2 - Popcorn Friday!
- Fri. 6/9 - Brick sale order deadline
- Fri. 6/16 - Volunteer Appreciation Breakfast, 8:30-9:30am
- **Fri. 6/16 - Field Day, 10:15am-12:00pm**

14. Adjournment

In attendance:

Joy Campbell
Elizabeth Ivkovich
Andy Wells

Jen Gorchow
Lynne Clyma
Jamie Fitzgerald

Jeff Hicks
Stephani Wagner